



# Bedford Public Schools Finance Committee Presentation

Bedford School Committee Budget Proposal  
FY 2012  
January 20, 2011



# AGENDA

1. Administrative Guidelines for Budget Development
2. Guiding Principles for changes
3. Review of Out of District Cost Center
4. Cost Center overview
5. Enrollment update
6. Staffing over Time
7. Cost Avoidance Measures: In-district programs
8. Bedford's changing demographics
9. Budget Iteration
10. Questions



# BUDGET DEVELOPMENT

## **Administrative Guidelines for Budget Development:**

- ☐ Recognize that *contractual, legally mandated,* and economically sensitive costs continue to drive the increase.
- ☐ Limit Programs Administrators' increase for discretionary spending to 0%.

\* \* \* Exceptions include textbook purchases, and extraordinary non-discretionary cost increases.



## BUDGET DEVELOPMENT: FY12 CHANGES

**Guiding Principle:** Reorganize services, where possible, to reduce staff and to allow for addition of new staff to meet critical needs.

- ✓ Change the deployment of Teaching Assistants to a more generalized pool assignment model.
- ✓ Re-define Assistant Principal role at Lane School to meet RtI needs and provide oversight and support for in-house Special Education Programs.



## BUDGET DEVELOPMENT: FY12 CHANGES

Institutionalize **Special Education Programs** by shifting positions from federal grants to operating budget:

- (.5) Behavioral Specialist
- (1.0) Occupational Therapist
- (2.1) Professional Positions at Bedford High School
- (1.6) Teaching Assistants at Davis School
- (1.0) Teaching Assistants at Lane School

**Note:** \*\*\* *These changes allow for more effective use of federal grant funds.*



## BUDGET DEVELOPMENT: Out-of-District Special Education

- ❑ Include known costs for *Out of District Special Education* Cost Center. OOD & Collaborative Tuitions continue to represent a significant increase. In Bedford that increase impacts:
  - CASE Collaborative Assessment based on student enrollment from school year ending in 2010.
  - New Out-of-District Placements.
  - Potential blanket and Extra-Ordinary state approved Private School tuition rates.
  - LABBB Collaborative tuition rates.
  - OOD Transportation, CASE Transportation, and LABBB Transportation Services.



# COST CENTER REVIEW

## Core Services

In-district Regular Day, Special Education, Facilities and Transportation activities.

## Early Retirement Incentives:

FY12 represents significant increase, **\$309,202**, in the cost of staff retirees over FY11

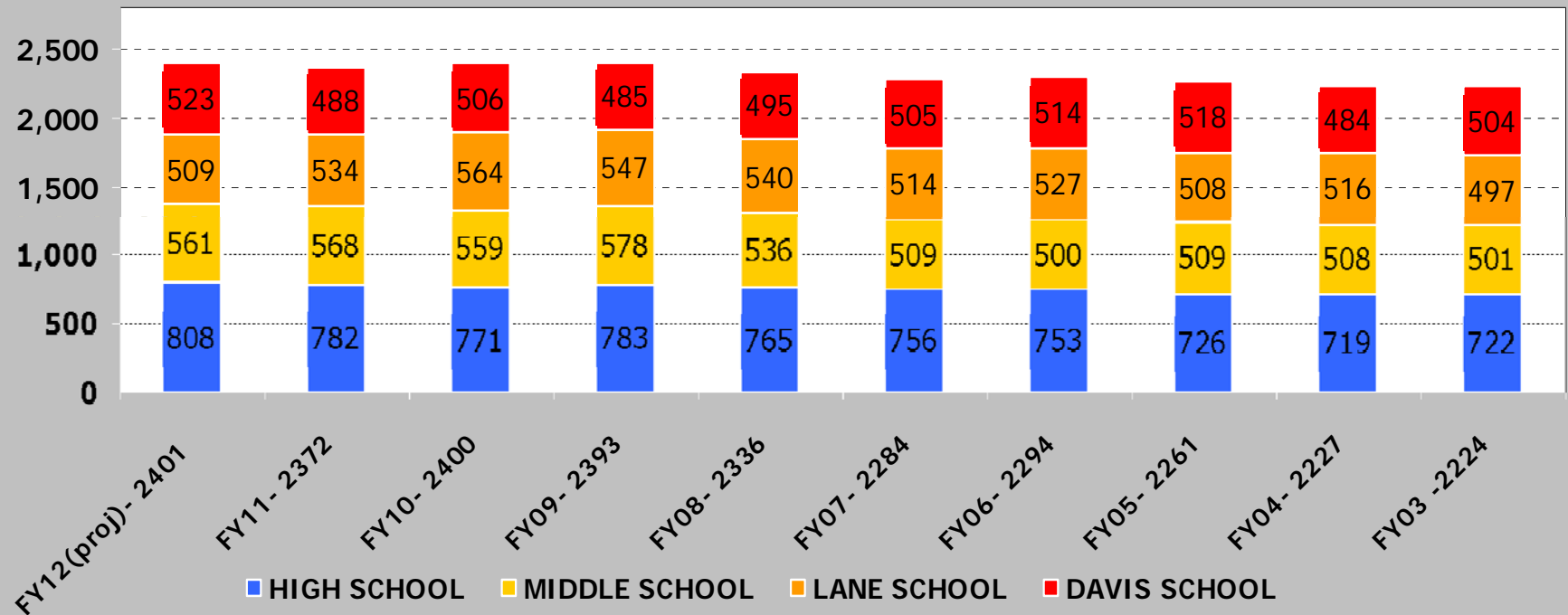
## Utilities

Significant reduction anticipated in FY12, following small reduction in FY11 (following double digit increases for for FY07 and FY08.)

## Special Education Out of District Placements

- Tuition and program cost increases dictated by state agencies, Collaborative Boards, and Transportation.
- Placement of students must be based on identified needs, required services and legal mandates.
- Total FY12 increase **\$479K**

# PROJECTED FY12 ENROLLMENT

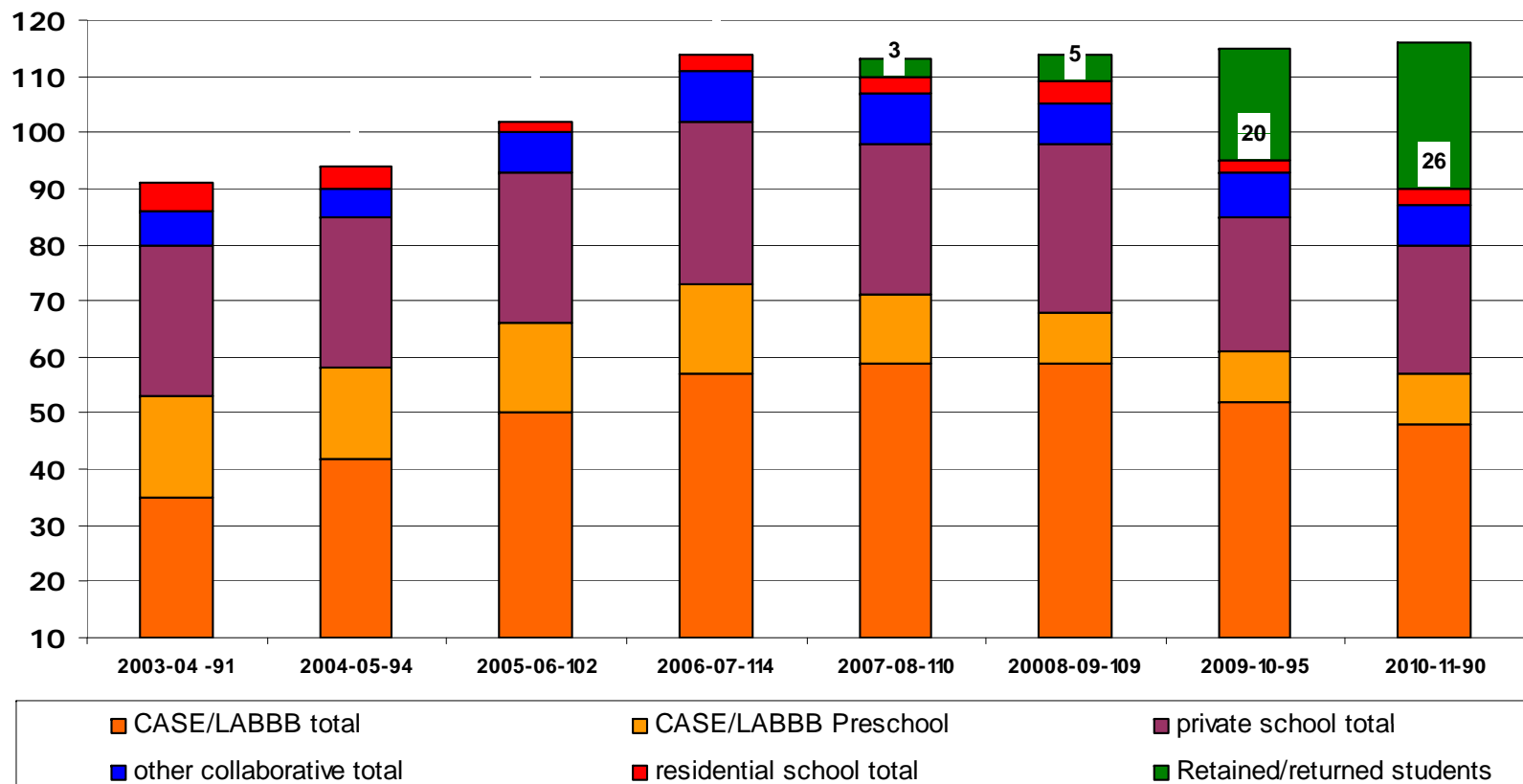


## In-district K-12 Enrollment Assumptions:

- Total Enrollment Proj 2401, 1.22% increase over FY2011
- Enrollment up over 177 students or 7.95% since FY2003
- Figures DO NOT include any OOD placements

# SPED OUT-OF DISTRICT PLACEMENTS

OOD PLACEMENTS BY TYPE FY04 - FY11



94 projected for FY12

# System Staffing: FY 2009-2012

FTE Breakout by Category				
Category	FY09	FY10	FY11	FY12
Secretarial	20.5	20.5	20.5	19.5
TA	43.4	44.2	40.5	37.5
EAs/Lab Asst	23.65	24.45	23.65	23.65
Custodians	19.5	19	19	18.5
Maintenance	3.95	3.95	3.95	3.95
Facilities	2.1	2.1	2.1	2.1
Computer Tech	4	4	4.5	4.5
Admin*	14	14	14	13.5
Prof Staff**	224.6	226.9	231.3	231.8
Total	<b>355.7</b>	359.1	359.5	<b>355</b>
* Reflects additional .5 Lane Asst Principal				
** Reflects creation of In-house SPED Programs (Teachers, OT, PT)				

## Recent SPED Programs brought in-house

<b>Program</b>	<b>Students /yr</b>	<b>Annual Net Costs Avoided/Saved</b>
<b>Integrated Pre-K</b>	<b>6</b>	<b>\$97,265</b>
<b>Integrated K</b>	<b>4</b>	<b>\$157,286</b>
<b>Crossroads - Lane</b>	<b>15</b>	<b>\$166,037</b>
<b>Crossroads - JGMS</b>	<b>7</b>	<b>\$174,145</b>
<b>Transitions -Lane</b>	<b>5</b>	<b>\$204,492</b>
<b>Transitions-JGMS</b>	<b>5</b>	<b>\$121,589</b>
<b>Bridge Program (BHS)</b>	<b>5</b>	<b>\$110,982</b>
<b>Est Total</b>		<b>\$ 1,031,796.00</b>
<b>Pilot Projects under Development</b>		
<b>Foundations Lane FY11</b>	<b>3</b>	<b>\$40,000 est</b>
<b>Foundations-Davis FY12</b>	<b>5</b>	<b>\$130,000 est</b>

# English Language Learners' Enrollment

Year	2004	2005	2006	2007	2008	2009	2010	2011
# ELL	34	33	28	27	44	49	57	88
% Inc		-2.9%	-15.2%	-3.6%	63.0%	11.4%	16.3%	54.4%
Total Enroll	2230	2260	2274	2290	2336	2393	2400	2372
% of Total	1.52%	1.46%	1.23%	1.18%	1.88%	2.05%	2.38%	3.71%

- Identified ELL population as a percentage of total student enrollment has tripled since 2007.
- 2011 represented an increase of over 50% from the prior year.
- Current 88 students represent over 25 different languages.



# Bedford Public Schools: Budget Timeline

## ✧ Presentations to Bedford School Committee:

- FY12 Superintendent's Maintenance of Services Budget: November 30, 2010
- FY12 Level Funded Budget: December 7, 2010
- FY12 Finance Committee Guideline Budget: January 4, 2011
- FY12 School Committee Voted Budget: January 18, 2011

## ✧ FY 12 Presentation to Finance Committee:

- January 20, 2011

## FY12 Maintenance of Service to FY11 Budget

FinCom Warrant Breakout	FY12 Updated Maint Budget	FY2011 ATM Approved Budget	FY12 Updated Maint to FY11 Approved
Salaries	\$24,107,543	\$23,010,197	\$1,097,346
Operating Expenses	\$1,879,827	\$1,655,879	\$223,948
SPED OOD	\$5,046,291	\$4,574,517	\$471,774
SPED OOD TRANS	\$1,011,594	\$1,003,621	\$7,973
TRANSPORTATION REGULAR	\$796,624	\$796,624	\$0
Utilities	\$800,117	\$927,297	(\$127,180)
Grand Total	\$33,641,996	\$31,968,135	\$1,673,861

### Major Maintenance of Service Budget Drivers

- ❖ ERI/SLBB \$309K
- ❖ Special Ed OOD \$479K
- ❖ CBA Reserve \$400K

# FY 12 SC Voted Budget To Maintenance of Services Budget

FinCom Warrant Breakout	FY2012 SC Voted Jan 18, 2011	FY12 Updated Maint Budget	FY12 SC Jan 11 to FY Updated Maint
Salaries	\$23,569,469	\$24,107,543	(\$538,074)
Operating Expenses	\$1,719,069	\$1,879,827	(\$160,758)
SPED OOD	\$4,971,291	\$5,046,291	(\$75,000)
SPED OOD TRANS	\$1,011,594	\$1,011,594	\$0
TRANSPORTATION REGULAR	\$790,624	\$796,624	(\$6,000)
Utilities	\$766,333	\$800,117	(\$33,784)
Grand Total	\$32,828,380	\$33,641,996	(\$813,616)

**The SC Voted budget reflects an \$813,616 reduction from the Maintenance of Services Budget**

# Reductions in FY12 Maintenance of Service Budget to FY12 SC Approved

Custodial Supplies	(\$3,405)
Custodial Contract Services	(\$3,380)
Maintenance Contract Svcs	(\$5,227)
HS Textbook deferrals	(\$56,296)
Collective Bargaining Reserve	(\$246,533)
ELL Coordinator	(\$60,000)
Grade 3 Teacher	(\$60,000)
SPED OOD Placements	(\$75,000)
1/2 of PC Replacements	(\$72,450)
1.0 SPED Secretary	(\$25,000)
SPED Summer IEP	(\$8,000)
Mediation Stipend	(\$2,566)
Virtual HS	(\$15,000)
Indep Evals SPED	(\$5,000)
Additional Utility Savings	(\$33,784)
Bus Routes Combine	(\$6,000)
Lane Custodial ( evening)	(\$23,680)
50% Custodial Leave Coverage	(\$15,000)
Summer Custodial	(\$9,000)
.5 Sped Team Chair funded by Grant	(\$43,681)
2.0 Teaching Assistants	(\$44,614)

**The SC Voted budget reflects an \$813,616 reduction from the Maintenance of Services Budget**

# FY12 School Committee Voted Budget To FY11 Budget

FinCom Warrant Breakout	FY2012 SC Voted Jan 18, 2011	FY2011 ATM Approved Budget	FY12 SC Voted to FY11Approved
Salaries	\$23,569,469	\$23,010,197	\$559,272
Operating Expenses	\$1,719,069	\$1,655,879	\$63,190
SPED OOD	\$4,971,291	\$4,574,517	\$396,774
SPED OOD TRANS	\$1,011,594	\$1,003,621	\$7,973
TRANSPORTATION REGULAR	\$790,624	\$796,624	(\$6,000)
Utilities	\$766,333	\$927,297	(\$160,964)
Grand Total	\$32,828,380	\$31,968,135	\$860,245

**FY12 FINCOM GUIDELINE**

**\$31,441,514**

**VARIANCE**

**\$ 1,386,866**

# Additional Reductions Considered to Meet FY12 FinCom Guideline Budget

Computer Replacements	\$ (72,450)	Lane & Davis 1 TA Lane & 1	\$ (46,186)
Davis .4 PE	\$ (24,000)	.5 MS Academic Intervention	\$ (30,000)
Lane .8 EA .2 EA	\$ (16,158)	.2 HS Adjustment Counselor	\$ (12,000)
BHS TA .3 Skill ctr	\$ (6,662)	MS Librarian	\$ (60,000)
JGMS TA	\$ (22,307)	HS .5 ROTC	\$ (38,204)
BHS Library EA	\$ (2,241)	1/2 Custodial Leave	\$ (15,000)
BHS .2 SPED	\$ (12,000)	.5 Maintenance Tech	\$ (31,300)
Davis Library EA	\$ (19,264)	.5 Comp Tech	\$ (25,000)
Davis & Lane Science & SS	\$ (11,422)	HS .5 Sped	\$ (30,000)
JGMS Science & SS Coord	\$ (11,564)	Lead Custodial Stipend	\$ (8,000)
JGMS 1 TAs	\$ (22,307)	MS Sped Teacher	\$ (60,000)
Lane TA	\$ (23,093)	Davis Grade 1 Teacher	\$ (60,000)
JGMS .4 Diff Spec (Tiered	\$ (31,151)	HS 2.0 FTE HS	\$ (120,000)
BHS TA 1	\$ (22,307)	Lane Foreign Language	\$ (60,000)
Davis 1.5 TA	\$ (34,640)	Davis .4 Davis Reading	\$ (24,000)
Late Bus	\$ (26,784)	MS .4 Adjustment Counselors	\$ (24,000)
Athletics & Extra Curricular	\$ (212,000)	MS .6 Reading MS	\$ (36,000)
1.0 SPED Secretary	\$ (26,000)	Lane Grade 5 Teacher	\$ (60,000)
MS Math & Eng Curr	\$ (10,398)	Davis Kindergarten Teacher &	\$ (64,494)



# Bedford Public Schools FY 2012 Budget

## QUESTIONS?